



## **Minutes**

*August 12, 2018*

**Welcome** – *Debbie Clary, Chair*

*Present: Pauline Cahill, Wes Westmoreland, Betsy Harnage, Debbie Clary, Shelly Bullard, Bianca Muller, Robert Brown, Mike Jackson, Steve Grinton and Jayson Philbeck*

**Conflict of Interest Statement** *In accordance with the State Government Ethics Act, it is the duty of every board member to avoid both conflicts of interest and appearances of conflict. If any board member has any known conflict of interest or appearance of conflict with respect to any matters coming before the board today, please identify the conflict or appearance of conflict at this time, and refrain from any participation in the particular matter involved.*

**Adoption of Agenda** *Wes Westmoreland made a motion to adopt the agenda, Betsy Harnage seconded motion, agenda adopted.*

**Approval of Minutes** *Mike Jackson made a motion to approve minutes of June meeting, Pauline Cahill seconded the motion, the minutes were approved.*

**Public Comments** *Persons wishing to appear before the Board during this portion of the meeting should register their name and the subject they wish to address with the Secretary prior to the beginning of the meeting. Each presentation will be limited to three (3) minutes. The Board is interested in hearing your concerns, yet speakers should not expect comment, action, or deliberation on subject matter brought up during the public comment segment. Topics requiring further investigation will be referred to the appropriate board committee.*

*Diane Austin and Carol Gambrell--Parent addressed the Board about enrollment for sons. Their 4th grader is now in via the waitlist but the youngest is still on the waitlist. Aunt is a 1st grade teacher. They are wanting the family together. They were at a private school. Debbie, advises about the state law. We do all we can to help keep family together.*

**Headmaster Report** *Mr. Robert Brown presented the Headmaster report.*

*It was decided to leave the GPA for eligibility to play sports out of the Handbook until we have statistics.*

*Steve Grinton made motion to approve budget, Jayson Philbeck seconded, motion passed.*

*Due to the pending conflict of interest policy Wes Westmoreland wanted it on record that Westmoreland Printers will no longer charge PCA for Printing. The board delayed the approval on the conflict of interest policy but will have a decision back on August 30<sup>th</sup>.*

**Dean of Students Report** *Mrs. Bianca Muller presented her report and there was one change regarding the date of the Math Academy. The date for this was July 30, 2018 – August 9, 2018.*

**Dean K-2:** *Dr. Bullard gave her report as presented.*

**Reports from Committees** *(as necessary)*

**Finance- Operations & Personnel** *Debbie Clary, chair*

**Finance – Facilities** *Jayson Philbeck, chair*

*Jayson informed us that we have been assigned a new USDA representative.*

**Facility** *Wes Westmoreland, chair: Recommending working with Shelby Nursery for Crape Myrtle on 3-12 and a Holly on the K-2 for bordering the property line at the Hallelujah Acres Building. \$12,200 in revision has been spent on campus. Several grades will move back into modularity after repairs are made, especially to the roof. As time goes forward space could be an issue. Additional parking needed.*

**Curriculum** *Pauline Cahill, chair: Nothing*

**Board Development, Nominating, Bylaws and Legal Affairs Committee** *Steve Grinton, chair*

**Community Relations/Marketing/Grievance** *Debbie Clary, chair*

**Enrollment Application/Lottery** *Betsy Harnage, chair*

**Safety and Security Committee** *Sara Tongel, Chair*

**Parent Liaison** *Mike Jackson: There will be a greenhouse cleanup prior to school starting.*

**PCAEF Report** *Betsy Harnage, Vice Chair. There will be a masquerade event the Saturday prior to Halloween.*

**Board Training** *Debbie Clary – Board Training was emailed to board members. The mails consisted of up to date reports from Raleigh concerning Charter law revisions.*

**New Business –Debbie Clary:** Vending machines for Staff and Students. All food will be healthy choices for students.

Mr. Brown: PCA was awarded a State SRO Grant- Mr. Brown is working with the Sheriff to send an employee to our school.

Several PCA 10-11 grade students volunteered in the County Offices. They were organized by Dr. Martin. They were held accountable to contact their supervisor and organize their schedule for the week.

Wes Westmoreland reported that Clearwater, Greenheck and Celanese are willing to help with our students. Looking forward to industrial visits for the students.

**Old Business**

**Adjournment**

Jayson Philbeck made a motion to adjourn, Mike Jackson seconded motion and the meeting was adjourned.



#### Addendum to the August 2018 Minutes

On 8/27/2018, The PCA Board of Directors officially voted via email on the attached COI Policy and acknowledgment of any perceived conflict. The motion read from Chair—  
Move to approve the attached COI as presented and your vote acknowledges that you are also aware of the relationships in the below list, and do not feel any of them constitute a Conflict of Interest. As this policy indicates and has been noted by every board member since the start-up of the school;

- Debbie Clary is the sister of David Clary-General Contractor who does maintenance and facility work for PCA.
- Wes Westmoreland owns Westmoreland Printers.
- Jayson Philbeck is employed by Alliance Bank.

The below emailed votes have been kept in their entirety for the record and reflect;

**Grinton-YES**

**Cahill-YES**

**Clary-YES**

**Westmoreland-YES**

**Philbeck-YES**

**Harnage-YES**

**Jackson-YES**